



Singapore Changi Airport
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 Republic of Singapore
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REQUEST FOR REFUND OF PASSENGER/ SECURITY SERVICE CHARGES AND AVIATION LEVY

This form may take you 5 minutes to fill in.
 You will need to include the following information to fill in this form

- Copy of passport
- Boarding Pass of arrival flight
- Tickets of departure flight

**PLEASE FILL UP YOUR PARTICULARS IN BLOCK LETTERS
 FOR CHILDREN UNDER 12, REFUND WILL BE MADE TO PARENT OR GUARDIAN**

Name of passenger: _____

Refund payable to: _____
 (Please enclose a Letter of Authorisation if the refund is not payable to the passenger)

Address: _____

Country: _____ Email: _____

Tel No.: _____ Fax No.: _____

My flight schedule, as shown in the photocopy of the air ticket, is as follows:

Date & Time	Flight Number	From Airport/Country	Date & Time	To Airport/Country

I request for the refund of the Passenger/ Security Service Charges (P/SSC) and Aviation Levy (AL) of **S\$22** as I was in transit within 24 hours of arrival for a departure to other than the last country of embarkation. I would like the refund to be made in _____ currency, where possible (not applicable for bank draft in CNY and MYR). Otherwise, the refund will be issued in SGD.

I understand that if the airline had declared me as a transfer passenger to Changi Airport Group (CAG), I will not be eligible to claim the P/SSC and AL from CAG.

By signing on this form, I agree to bear all charges imposed by the bank(s) pertaining to my refund.

 Name of applicant

 Signature of applicant & date

Request received by CAG Officer: _____

 Name

 Signature & date

- With effect from 1 April 2011, Transfer/Transit passengers scheduled to depart within 24 hours of arrival for a destination other than the last country of embarkation will be required to pay P/SSC of S\$12.
- Refund is only applicable to Transfer passenger who had paid the non-Transfer charge of S\$34 for T1, T2 and T3.
- For overseas addresses, the mode of payment will be bank draft only. CAG will not be liable for the charges associated with the bank draft.