

LETTER OF AUTHORIZATION FOR NAME CHANGE

Date _____

I hereby authorize Cebu Pacific Air to transfer the booking for (passenger/s name/s) _____
under booking reference _____ with the following flight and route details.

Date	Flight No.	Route
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

to Mr/Ms _____ upon the payment of the applicable fees and penalties.

I undertake to assume full and complete responsibility for any damage or claim of whatever kind and nature that may be made arising from, or in connection with, the name change, thereby holding the airline totally and absolutely free and harmless from any and all claim for damage or compensation of whatever kind and nature that the affected original passenger/s, his/her/their heirs, assigns, and/or successors-in-interest may now or hereafter make arising from the name change.

Signed _____
Signature over printed name
Contact Details _____

Conformity of new passenger/guest:

Signature over printed name
Contact Details _____

Note: Only the original passenger/guest named in the itinerary and/or the person (purchaser) who appears on record to have made and paid for the booking will be authorized to request for change of passenger/guest name in the itinerary.

Authorization letter must be presented with a valid ID of both original guest/purchaser & new guest. For international booking, presentation of original passport is mandatory.

Primary ID - Government issued photo IDs

Passport
NBI Clearance
SSS/GSIS ID
PRC ID
Postal ID
Senior Citizen's ID

Secondary IDs - Private organization issued photo IDs

Company ID
School ID
Other private organization - issued photo IDs

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